

Nevada Community Association Manager Pre-Certification Course

Community Association Managers provide management services to the majority of Nevada’s more than 3,000 homeowners’ associations (HOAs). Demand for certified professionals continues to grow.

Is a career as a Community Association Manager right for you? Successful Community Association Managers work well with people, have strong organizational skills, excel at conflict resolution, and are committed to customer service.

Community Association Managers manage nonprofit corporations and work in various settings as independent contractors, HOA employees, or employees of management companies. They may be employed to manage planned communities, cooperatives, and/or condominium developments.

Get Certified as a Community Association Manager

Community Association Managers (CAM) must be certified by the state of Nevada. Candidates must complete 60 hours of pre-certification training and pass a state licensing exam to work as a Provisional Community Association Manager. Provisional CAMs work under the direction of a Supervisory CAM for two years before being eligible for regular status. CAMs must complete 18 hours of continuing education credits every two years for renewal.

CAM certification ensures a baseline of professional knowledge. CAMs protect community assets and residents both financially and legally. They oversee budgets, contract for improvements, ensure compliance with all state and federal housing laws, and address resident concerns.



Homeowners’ Associations (HOA) have grown in popularity across the US. In Nevada alone, there are nearly 3,000 homeowners associations governing almost a half million single-family homes, condominiums, and townhomes. HOAs provide consistent community standards, common areas and special amenities, and the potential for greater asset appreciation.

Community Association Managers work on behalf of neighborhood associations to:

- Manage service contracts
- Monitor compliance with association guidelines
- Maintain communal property
- Prepare financial statements
- Resolve complaints

“Many people are good at talking about what they are doing, but in fact do little. Others do a lot but don’t talk about it; they are the ones who make a community live.”

-Jean Vanier

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**Community Association Manager
Pre-certification Course**

UNLV’s new CAM Pre-certification course meets all Nevada state education requirements. Topics include:

- State and federal laws related to Common Interest Communities
- Governing documents
- The role of the executive board
- Executive board elections
- Executive board and owner’s meetings
- Facilities management
- Reserve studies
- Budgeting and accounting

The Community Association Manager Pre-Certification course utilizes the expertise of numerous topic experts. Attorneys, accountants, insurance agents, and CAMs bring knowledge and experience to the classroom.

This 60-hour course meets Nevada’s pre-certification requirements for Community Association Managers. Upon completion you will be able to sit for the state certification exam. Community Manager Education Number PL.06100-CAM.



In Nevada, almost half of the population lives in an HOA. The number of HOAs is expected to continue to grow along with the population. The US Bureau of Labor Statistics projects a 8% increase in demand for Community Association Managers nationwide over the next several years.

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Enroll in an upcoming session

Trainings are offered year round. Tuition is \$599. For an up-to-date schedule visit continuingeducation.unlv.edu/catalog/community-manager-preparation-course or call 702-895-3394

Contact Us

We are happy to answer your questions about any of our programs. Reach UNLV Continuing Education by phone at **702-895-3394** or via email at continuing.education@unlv.edu.