Channel your passion for helping people and become an important part of a medical team. UNLV’s Medical Assistant Certificate program provides students with real-world clinical and administrative skills that are essential to working in the modern medical office. UNLV medical assistant students develop the hands-on experience and critical thinking skills necessary for working in today's health care settings.

**A Career as a Medical Assistant**

If you are passionate about helping people, you will find a career as a medical assistant truly rewarding. As a graduate of the UNLV Medical Assistant Certificate program, you will be qualified to work in physicians’ offices, medical clinics, medical labs, insurance companies, hospitals, and medical research organizations.

The UNLV Medical Assistant Certificate program is an intensive and comprehensive course of study that focuses on essential concepts and skills most in demand by health care providers. Our goal is to provide you with both the practical information and the hands-on experience you need to enter the marketplace.

The UNLV Medical Assistant Certificate program is unique in its structure and content. It offers students a high-quality, effective educational experience in every aspect of medical assistant studies at an affordable cost.

**Nevada Employment Outlook:**

The US Bureau of Labor Statistics projects a 29% increase in demand for medical assistants nationwide over the next decade. Annual mean pay in Nevada was $33,380 in 2017.

www.bls.gov/oes/current/oes319092.htm
Medical Assistant Certificate Course
Your training begins in the classroom and simulation lab. Classroom lectures and demonstrations are paired with an online learning management system offering additional resources and tools. Web-based study resources and assessment tools parallel in-person instruction to reinforce concepts and monitor individual progress. Online tools provide remediation in areas where students are weak, giving additional support until students show mastery-level proficiency. Lab time at the UNLV Shadow Lane campus’ medical simulation lab offers a high-tech route to become confident with medical procedures so students are well-practiced before working with actual patients. Simulated electronic health record software provides practical experience with patient record entry. Classroom and simulation training are completed in approximately six months.

Unlike some programs that focus either on administrative office tasks or clinical responsibilities, graduates of UNLV’s medical assistant program are trained and experienced in both areas. On the administrative side, students learn scheduling, reception, bookkeeping, insurance billing and coding, medical record maintenance, and medical law/ethics considerations. Clinical units cover pharmacology, patient care, infection/exposure control, medical procedures, phlebotomy, diagnostic testing, and ECG administration and troubleshooting. Students will also complete CPR/AED Certification.

Medical Assistant Externship
To reinforce classroom and online training, medical assistant students will complete an unpaid 160 hour externship in a health care facility supervised by medical professionals. Upon successful completion of the externship, students will sit for the Certified Clinical Medical Assistant (CCMA) exam. Students must have updated immunizations and a physical exam prior to their externship.

Program Logistics
Classes meet Monday through Thursday evenings, 6-9 p.m., for about six months. Externship training is an additional 160 hours in a clinical setting. Students must complete both components to earn their certificate.

For an up-to-date course schedule visit ced.unlv.edu/medical-assistant or call 702-895-3394.

UNLV's Shadow Lane Campus
is in the heart of Las Vegas’ medical district. Shadow Lane features the latest medical simulation equipment and high-tech classrooms.

Free Information Sessions
Attend a free information session to meet the instructors and learn about class format, curriculum, facilities, online support, financial assistance, and employment outlook. For upcoming information session dates and times, visit ced.unlv.edu/medical-assistant.

Contact Us
Reach UNLV Continuing Education at 702-895-3394 or continuing.education@unlv.edu.