

May-August 2016
Continuing Education Courses



Never stop learning.



Join us for a summer of learning at UNLV Continuing Education. We have an exciting lineup of courses, including many brand new offerings.

Full course descriptions and registration are available online at continuingeducation.unlv.edu. You may also contact us at continuing.education@unlv.edu or 702-895-3394. Register at least 15 days in advance for best course selection and availability.

Aerospace & Defense

Airplane & Helicopter Pilot

INTRODUCTORY AIRPLANE OR HELICOPTER FLIGHT

Individualized Training Schedule | \$169

PRIVATE PILOT AIRPLANE OR HELICOPTER GROUND SCHOOL COURSE

Individualized Training Schedule | \$999

AIRPLANE PRIVATE PILOT CERTIFICATION

Individualized Training Schedule | \$9,999

HELICOPTER PRIVATE PILOT CERTIFICATION

Individualized Training Schedule | \$14,999

Animals

Chickens

RAISING CHICKENS AT HOME

W | 7/6-7/13 | 6:30-8:30PM | \$65

Dog Obedience

DOG OBEDIENCE TRAINING I

Su | 5/15-6/26 | 7-8PM | \$109

DOG OBEDIENCE TRAINING II

Su | 7/24-8/21 | 7:30-8:30PM | \$109

Arts & Crafts

Arts & Crafts Classes

FACE FIRST-INTRODUCTION TO PORTRAITS

Sa | 5/7-6/18 | 1:30-4:30PM | \$159

INTRODUCTION TO ART APPRAISALS: WHAT ART'S WORTH & WHY

W | 6/8-6/29 | 7-9PM | \$109

PAINT LIKE THE OLD WORLD MASTERS I

Sa | 6/4-7/16 | 1-4PM | \$159

PAINT LIKE THE OLD WORLD MASTERS II

Sa | 7/23-8/27 | 1-4PM | \$159

POTTERY: HAND BUILDING

Sa | 6/11-8/6 | 10AM-1PM | \$135

POTTERY: WHEEL THROWING

W | 6/8-7/27 | 10AM-1PM | \$135

W | 6/8-7/27 | 6-9PM | \$135

Sa | 6/11-8/6 | 1-4PM | \$135

STONE CARVING

Sa | 6/4-8/6 | 9:30AM-12:30PM | \$399

WOODWORKING I

Th | 5/12-6/16 | 6-9PM | \$254

Computers

Microsoft Office: Essentials

EXCEL ESSENTIALS

M | 6/13 | 1-4PM | \$69

EXCEL ESSENTIALS-ANALYZING DATA

W | 6/15 | 1-4PM | \$69

EXCEL ESSENTIALS-PRESENTING DATA

F | 6/17 | 1-4PM | \$69

WORD ESSENTIALS-WORKING WITH LONG DOCUMENTS

Th | 6/9 | 1-4PM | \$69

Microsoft for the Workplace

EXCEL 2010-LEVEL I

W | 6/1-6/29 | 6-8PM | \$269

EXCEL 2010-LEVEL II

W | 7/27-8/24 | 6-8PM | \$269

Register at least 15 days in advance for best course selection and availability.

Internet Design & Technology

ADOBE DREAMWEAVER LEVEL I

W | 5/11-6/15 | 5:30-8:30PM | \$339

ADOBE PHOTOSHOP-LEVEL I

Th | 6/2-7/7 | 5:30-8:30PM | \$309

ADOBE PHOTOSHOP-LEVEL II

Th | 7/28-8/18 | 5:30-8:30PM | \$259

HTML-LEVEL I

T | 6/7-7/5 | 6-8PM | \$289

HTML-LEVEL II

T | 7/12-8/9 | 6-9PM | \$289

INTRODUCTION TO SOCIAL MEDIA MARKETING

Th | 6/16-6/30 | 1-4PM | \$289



Design

Fashion Design

BASIC SEWING

WTh | 6/8-6/30 | 5:30-9:30PM | \$359

BASIC SEWING 2-STITCH IT

SaSu | 7/9-7/23 | 10AM-2:55PM | \$289

LITTLE BLACK DRESS

SaSu | 8/6-8/20 | 10AM-2:55PM | \$289

Entertainment & Hospitality

Food & Beverage Classes

NEW! LIGHT SUMMER PASTAS

T | 7/12 | 6-8:30PM | \$45

REFRESHING SUMMERTIME SOUPS

T | 8/2 | 6-8:30PM | \$49

**Connect
with us:**



SALSAS, SPREADS & DIPS

T | 5/17 | 6-8:30PM | \$69

NEW! SIZZLING SUMMER GRILLING

T | 6/14 | 6-8:30PM | \$55

NEW! SMALL ITALIAN BITES

T | 8/9 | 6-8:30PM | \$50

NEW! VEGETARIAN SUMMER FAVORITES

T | 7/19 | 6-8:30PM | \$55

NEW! VINO, SALUME, E FORMAGGIO

W | 5/18 | 6-8:30PM | \$69

Sommelier Academy

VINE TO WINE: THE FUNDAMENTALS

W | 6/1-9/7 | 10:30AM-5:30PM | \$1,599

Family

Parenting & Families

COOPERATIVE PARENTING-SHIELDING YOUR CHILDREN FROM CONFLICT

T | 5/24-7/12 | 7-9PM | \$299

Sa | 6/4-7/30 | 9-11AM | \$299

T | 8/23-10/11 | 7-9PM | \$299

Sa | 8/27-10/15 | 9-11AM | \$299

Kids in Divorce & Separation (KIDS)

KIDS-KIDS IN DIVORCE & SEPARATION

Sa | 6/18-7/9 | 9-11AM | \$79

Financial Management

Financial Planning

FINANCIAL STRATEGIES FOR SUCCESSFUL RETIREMENT

Th | 5/5-5/26 | 6:30-9PM | \$69

Grant Academy

GRANTS MANAGEMENT

W | 5/4-5/18 | 9AM-noon | \$199

Nonprofit Management

A NONPROFIT BOARD'S ROLE & RESPONSIBILITY TO ITS AGENCY & THE COMMUNITY

F | 6/3 | 11AM-12:30PM | No Charge

AN INTRODUCTION TO THE NONPROFIT SECTOR

F | 6/3 | 9-10:30AM | No Charge

RESPONSIBLE FUNDRAISING

Th | 5/5-5/26 | 9AM-1PM | \$279

WHOSE BALL IS IT? DEVELOPING COLLABORATIVE

RETURN ON SPONSORSHIP

ThF | 6/9-6/10 | 9AM-1PM | \$159

Legal

Legal Classes

CONTRACT LAW

Th | 7/21-8/18 | 6-9PM | \$289

TORT LAW

Th | 6/16-7/14 | 6-9PM | \$289

Legal Secretary

LEGAL SECRETARY INFORMATION SESSION

W | 7/20 | noon-1PM | No Charge

W | 7/20 | 5:30-6:30PM | No Charge

W | 8/10 | noon-1PM | No Charge

W | 8/10 | 5:30-6:30PM | No Charge

Mediation

MEDIATION TRAINING CERTIFICATE

Th | 5/5-6/2 | 8:30AM-4:30PM | \$1,199

Paralegal Certificate Programs

PARALEGAL CERTIFICATE INFORMATION SESSION

W | 5/4 | noon-1PM | No Charge

W | 5/4 | 5:30-6:30PM | No Charge

W | 5/18 | noon-1PM | No Charge

W | 5/18 | 5:30-6:30PM | No Charge

W | 6/1 | noon-1PM | No Charge

W | 6/1 | 5:30-6:30PM | No Charge

NURSE PARALEGAL CERTIFICATE PROGRAM

T | 6/14-9/20 | 9AM-noon | \$4,349

T | 6/14-9/20 | 6-9PM | \$4,349

PARALEGAL CERTIFICATE PROGRAM

TTh | 6/14-9/22 | 9AM-noon | \$6,549

TTh | 6/14-9/22 | 6-9PM | \$6,549

PARALEGAL CERTIFICATE ONLINE

Online delivery | \$7,529

Register at least 15 days in advance for best course selection and availability.

Management & Operations

Entrepreneurship

JOB SEEKING SKILLS & BEYOND

Sa | 6/4-6/18 | 10AM-noon | \$89

NETWORKING FOR SUCCESS

Sa | 5/21 | 9:30AM-1:30PM | \$59

Human Resource Management

COMMUNICATION STRATEGIES: WHEN HAVING
DIFFICULT CONVERSATIONS

Th | 5/19 | 9AM-4PM | \$279

DOCUMENTATION, DISCIPLINE & TERMINATION

F | 6/3 | 9AM-4PM | \$279

PROJECT MANAGEMENT SKILLS EVERYONE NEEDS

F | 8/12 | 9AM-4PM | \$279

UNDERSTANDING EMPLOYEE BEHAVIOR IN THE
WORKPLACE

F | 5/20 | 9AM-4PM | \$279

WORKPLACE INVESTIGATIONS

F | 7/22 | 9AM-4PM | \$279

Public Relations

NEW! SHAPING PUBLIC PERCEPTION: NEXT STEP
SOCIAL MEDIA

Sa | 6/25 | noon-3PM | \$99

Health Care & Allied Fields

Behavioral & Mental Health

YOUTH MENTAL HEALTH FIRST AID

Sa | 7/16 | 9AM-6PM | \$99

Gap Training for RNs

GAP TRAINING FOR RNS: TRANSITION INTO PRACTICE
PROGRAM

Individualized Training Schedule | 5/31-7/22 | \$3,030

Music

BEGINNING GUITAR

T | 6/7-7/12 | 7:15-8:45PM | \$99

UNLV SUMMER COMMUNITY CONCERT BAND

W | 5/18-6/29 | 7-9:20PM | \$15



Photography, TV & Film

Acting

BREAK INTO STAND-UP COMEDY

M | 5/2-6/11 | 6:30-9PM | \$229

Photography

ARCHITECTURE & LANDSCAPE PHOTOGRAPHY

Sa | 8/6-8/20 | 9AM-noon | \$199

BUILDING A PHOTOGRAPHY BUSINESS

Sa | 7/9-7/16 | 9AM-4PM | \$199

CELL PHONE PHOTOGRAPHY

Sa | 6/25 | 9AM-noon | \$59

DIGITAL PHOTOGRAPHY I-THE ESSENTIALS

Sa | 5/7 | 9:30AM-3:30PM | \$109

DIGITAL PHOTOGRAPHY II-VISUAL COMMUNICATION

Sa | 5/21 | 9:30AM-3:30PM | \$109

DIGITAL PHOTOGRAPHY III-FOCAL LENGTHS TO FILTERS

Sa | 6/11 | 9:30AM-3:30PM | \$109

FOOD PHOTOGRAPHY

MW | 6/13-6/15 | 5:30-9PM | \$129

HOW TO MAKE A (CHEAP) FEATURE FILM IN TWO WEEKENDS

W | 5/4-6/8 | 7:15-9PM | \$199

PRESENTING & MARKETING YOUR PHOTOGRAPHS

Sa | 7/23-7/30 | 9AM-noon | \$129

STREET PHOTOGRAPHY

Sa | 6/4-6/18 | 1-4PM | \$199

WEDDING PHOTOGRAPHY

M | 5/2-5/9 | 6-9PM | \$129

W | 7/13-7/20 | 6-9PM | \$129

Radio & TV Voiceover

BREAK INTO THE WORLD OF VOICEOVER

T | 6/7-6/28 | 6:30-9:30PM | \$299

Real Estate

Community Manager

COMMUNITY MANAGER PREPARATION COURSE INFORMATION SESSION

W | 5/18 | noon-1PM | No Charge

W | 5/18 | 4-5PM | No Charge

W | 6/15 | noon-1PM | No Charge

W | 6/15 | 4-5PM | No Charge

W | 8/17 | noon-1PM | No Charge

W | 8/17 | 4-5PM | No Charge

COMMUNITY MANAGER PREPARATION COURSE

FSaSu | 6/3-7/2 | 9AM-3PM | \$599 | PL.06100-CAM

Sports & Wellness

Personal Safety & First Aid

CPR/AED ADULT, CHILD & INFANT: AMERICAN HEART ASSOCIATION

Sa | 6/4 | 9AM-2:30PM | \$89

Health & Wellness

ENERGY HEALING: BEGINNERS (REIKI)

Sa | 7/9 | 9AM-4PM | \$129

ENERGY HEALING: INTERMEDIATE (REIKI)

Sa | 7/16 | 9AM-4PM | \$149

ENERGY HEALING: MASTER (REIKI)

Sa | 7/23 | 9AM-4PM | \$199

GOLF FOR BEGINNERS

Su | 5/1-6/12 | 9:30-11AM | \$129

MINDFULNESS MEDITATION

Sa | 6/4-6/25 | 11AM-1PM | \$109

PREGNANCY PILATES

Sa | 6/4 | 10AM-1PM | \$79

Sports & Fitness

BEMOVED

W | 6/1-7/20 | 1:15-2:15PM | \$69

INDOOR ROCK CLIMBING

W | 6/15-6/29 | 7-8:30PM | \$99

NASM Certificate Programs

NASM PERSONAL FITNESS TRAINER PROGRAM

Sa | 6/4-8/27 | 11AM-1:30PM | \$1,199

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best course selection and availability.***

UNLV PROFESSIONAL DEVELOPMENT CERTIFICATE PROGRAMS

Aerospace & Defense

Airplane & Helicopter Pilot Training

*Protective Services Professional

Unmanned Aircraft Systems (UAS)

Animals

*Animal Massage & Care Provider (AMCP)

Computers

Information Technology

*Internet Design & Technology

*Print & Graphic Design

Design

Fashion Design

Entertainment & Hospitality

Beer Steward & Connoisseur

*Sommelier Academy

Financial Management

*Grant Academy

*Nonprofit Management

Legal

*Legal Secretary

*Mediation

Nurse Paralegal

*Paralegal

Paralegal Specialist

Management & Operations

*Human Resource Management

Public Relations

Health Care & Allied Fields

*Gap Training for RNs: Transition into Practice Program

Real Estate

Community Manager

Sports & Wellness

*NASM Essentials of Corrective Exercise Training

*NASM Fitness Nutrition Specialist

*NASM Personal Fitness Trainer

*Starred programs may be eligible for Workforce
Connections training funds.

EASY WAYS TO REGISTER



ONLINE – <http://ced.unlv.edu/register>. Payment accepted by credit card only.



BY PHONE – 702-895-3394. Register by phone Mon-Thu, 8am-7pm; Fri 8am-5pm



IN PERSON – Visit our office at the UNLV Paradise Campus, 851 E. Tropicana Ave, Building 100, Las Vegas, NV 89119 (Southeast corner, Tropicana and Swenson)



CERTIFICATE PROGRAMS

Continuing Education's certificate programs are designed to move you forward professionally. They are offered via classroom, online, and hybrid formats, and provide skill sets valued by employers in a variety of career areas: aerospace & defense, computers, hospitality, financial management, legal, management & operations, medical & wellness, and real estate.

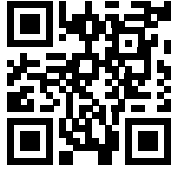
Learn more at ced.unlv.edu/certificate-programs

UNLV | CONTINUING
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UNIVERSITY OF NEVADA, LAS VEGAS

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