

Academic Plan as of fall 2015

Program Description:

Learn the basic community association management skills and the requirements for community management found in NRS 116, 116A, and NAC 116 and 116A. This certificate is required for those who are involved in common-interest community management (HOAs). The course meets Nevada's mandated 60-hour classroom education requirement. Upon successful completion of this course, you are eligible to take the exam to become a certified community association manager.

You will learn basic business management and the requirements for community management found in NRS 116, 116A and NAC 116 and 116A. This 60-hour course meets the State's pre-certification requirements for Community Association Managers. Upon completion of this course, you will be eligible to take the exam to become certified by the State's Real Estate Division. This course has been approved by the Commission on Common Interest Communities and Condominium Hotels, course number PL06100-CAM.

Program Learning Outcomes:

- Students will meet the education requirements in NRS 116A and NAC 116A and will obtain State certification as a community manager.
- Students will be able to apply the provisions in NRS 116 and NAC 116 to the management of common-interest communities.
- Students will be able to apply core business practices to solve problems within common-interest communities and have the core knowledge necessary to obtain employment as a community manager.
- Students will understand how to comply with various State and Federal laws governing common-interest communities.

Program Requirements:

Students are required to complete the Community Manager Preparation Course to earn 6 CEUs. Students must attend 100 percent of this class in order to successfully complete the course.

Required Courses:

- Community Association Management Certificate Application (RP9999)
- Community Manager Preparation Course (RP1100)

Prerequisites and Admissions Requirements: