

Program Description:

Prepare for your PHR or SPHR certification exam during this 13-lesson preparation course. Review and learn the six content areas: Business Management and Strategy, Workforce Planning and Employment, Human Resource Development, Compensation and Benefits, Employee and Labor Relations, and Risk Management. This course will provide methods for the best ways to study and prepare for the exam. For additional eligibility requirements and exam information including exam fees, visit hrci.org.

Prerequisites and Admissions Requirements:

High School Diploma or GED

Program Learning Outcomes:

- Define the six major areas of human resource responsibilities
- Explain the processes and activities used to formulate Human Resources (HR) objectives and policies
- Evaluate HR's contribution to organizational effectiveness
- Select performance management activities that meet organizational goals and objectives
- Demonstrate federal laws and regulations impacting the human resource field

Program Requirements:

Students are required to complete the PHR/SPRH Certification Preparation Course to earn 3.9 CEU's

About This Program:

The PHR/SPHR Certification Preparation program is designed to meet the needs of Southern Nevada for a prepared and educated workforce in the field of human management. This course provides an opportunity for members to prepare for the national examination through the Human Resource Management Institute to earn either a PHR or SPHR designation.