

## Class Registration Options



ONLINE ced.unlv.edu/register Payment by credit card only.



PHONE 702-895-3394

Register by phone 8am-5pm Monday-Friday



IN PERSON

Bring your registration form to:

4350 S Maryland Parkway, Las Vegas, NV 89119

8am-5pm Monday-Friday



### MAIL

Make your check payable to Board of Regents and send to:

UNLV Division of Educational Outreach Box 451019 4505 S. Maryland Parkway Las Vegas, NV 89154-1019

# **Registration Form**

Have you taken a class with UNLV Continuing Education?

Yes No

Registrant's Name\_\_\_\_\_

Address (street, city, state, zip)\_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_\_

Date of Birth \_\_\_\_\_

### **Course Information:**

| Course Code | Course Name | Course Fee |
|-------------|-------------|------------|
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#### Payment Information:

Your payment MUST accompany this form. Cash is no longer accepted.

Check-Please enclose check made payable to Board of Regents

For registrations with credit cards, please either register online at **ced.unlv.edu/register** or call our Customer Service Information Desk at 702-895-3394.

By submitting this form you are indicating that you have read and agree to abide by all of the policies available online at **ced.unlv.edu/registration-policies**. This includes but is not limited to the following payment policies.

Payment must be made in full at the time of registration and in advance of the first day of classes. The university reserves the right to withdraw any student who has not paid in full. No deferred payment plan is available.

Registration fees are payable by check or money order, as well as Visa, MasterCard, Discover Card, or American Express. The university accepts checks and money orders for the exact amount made payable to BOARD OF REGENTS. UNLV cooperates with the Clark County District Attorney's office to prevent bad check losses. A \$25 service fee will be assessed for any check that is returned from the bank for any reason. Post-dated or two-party checks will not be accepted. Any returned check shall be made good within ten days after notification to the student, or the student will not be permitted to attend any classes.