Start a New Career as a Medical Assistant
If you are passionate about helping people, you will find medical assistant career truly rewarding. UNLV’s Medical Assistant Certificate program provides students with real-world clinical and administrative skills that are essential to working in the modern medical office. Our goal is to provide UNLV medical assistant students with both the practical information and the hands-on experience they need to enter the marketplace.

Medical assistants frequently work in
- Primary care physicians’ offices
- Medical or surgical specialty clinics
- Medical or phlebotomy labs
- Urgent care facilities

Prerequisites & Requirements
To enroll in UNLV’s medical assistant program you must have a high school diploma or GED. In order to sit for the Certified Clinical Medical Assistant (CCMA) exam, you must successfully complete both the UNLV Medical Assistant Certificate Program and the associated externship.

Registration
Register online at ced.unlv.edu/medical-assistant or call 702-895-3394.

Nevada Employment Outlook:
The US Bureau of Labor Statistics projects a 24% increase in demand for medical assistants in Nevada over the next decade. Annual mean pay in Las Vegas was $33,030 in 2018.

1. www.aama-ntl.org/medical-assisting/comp-benefits
3. www.bls.gov/oes/current/oes319092.htm#st
Medical Assistant Certificate Course
Your training begins in the classroom and simulation lab. Classroom lectures and demonstrations are paired with an online learning management system offering additional resources and tools. Web-based study resources and assessment tools parallel in-person instruction to reinforce concepts and monitor individual progress. Online tools provide remediation in areas where students are weak, giving additional support until students show mastery-level proficiency. Lab time at the UNLV Shadow Lane campus’ medical simulation lab offers a high-tech route to become confident with medical procedures so students are well-practiced before working with actual patients.

Unlike some programs that focus either on administrative office tasks or clinical responsibilities, graduates of UNLV’s medical assistant program are trained and experienced in both areas. On the administrative side, students learn scheduling, reception, bookkeeping, insurance billing and coding, medical record maintenance, and medical law/ethics considerations. Clinical units cover pharmacology, patient care, infection/exposure control, medical procedures, phlebotomy, diagnostic testing, and ECG administration and troubleshooting. Students will also complete CPR/AED Certification.

UNLV’s Shadow Lane Campus
is in the heart of Las Vegas’ medical district. Shadow Lane features the latest medical simulation equipment and high-tech classrooms.

Medical Assistant Externship
To reinforce classroom and online training, medical assistant students will complete an unpaid 160 hour externship in a health care facility supervised by medical professionals. Upon successful completion of the externship, students will sit for the Certified Clinical Medical Assistant (CCMA) exam. Students must have updated immunizations and a physical exam prior to their externship.

Program Logistics
Medical Assistant Certificate classes meet Monday through Thursday evenings, 6-9 p.m., for about six months. Externship training is an additional 160 hours in a clinical setting. For an up-to-date course schedule or to register, visit ced.unlv.edu/medical-assistant or call 702-895-3394.

Free Information Sessions
Attend a free information session to meet the instructors and learn about class format, curriculum, facilities, online support, financial assistance, and employment outlook. For upcoming information session dates and times, visit ced.unlv.edu/medical-assistant.

Financial Assistance
Information on financial assistance is available at ced.unlv.eu/financial-assistance. This program is on the Eligible Training Provider List (ETPL) for Workforce Connections.

Contact Us
Reach UNLV Continuing Education at 702-895-3394 or continuing.education@unlv.edu.